

Autism Society of Greater Orlando's 2018 Autism Walk & Family Fun Day Vendor Booth Information Sheet



The Autism Society of Greater Orlando is hosting the 13th Annual Autism Walk & Family Fun Day inside the Orange County Convention Center on Saturday, March 31, 2018 from 9:00 AM – 12:00 PM. We are expecting about 3,000 individuals to participate in the event and would love for your organization to be a part.

ASGO would like to invite your organization to participate by renting a vendor booth. All vendors will have the opportunity to provide participants with information about the services and products their company provides. The vendor area will also feature fun activities for children of all ages.

Registration fee for each booth:

- \$200 – For profit business by 2/5/2018 (after 2/5/2018 - \$250)
- \$150 – Non-profit business by 2/5/2018 (after 2/5/2018 - \$175)
- \$35 – Electricity added to vendor booth fee – limited availability
- \$50 – Premium Placement (between race start and entertainment area)
- **Available on a first come, first serve basis**

What you get with your vendor booth:

- One 10'x10' area along the walk route
- One (1) 6 foot table and 2 chairs on walk path
- Air Conditioned facility (no rain or humidity here☺)
- Listing on event board
- Admission for 2 people to work the booth plus 2 event t-shirts

What your organization will need to provide:

- Appropriate signage for your space
- Appropriate staffing for the duration of the event
- One **kid-friendly activity** such as games or arts and crafts project.
- Raffle/Silent Auction Item (no coupons please) delivered to the Silent Auction Table upon arrival to the event. Please include signage to be placed with your donation.

Schedule for vendor participants:

- Vendor **set up MUST be completed on Fri., 3/30** between 12:00 PM – 4:00 PM
- **Booths must be ready for participants on Saturday, March 31st by 8:00 AM.**
- Walk Registration and Vendor areas open at 8:00 AM. The Autism Walk will start at approximately 10:00 AM.

We also invite your organization to form a **walk team** to further support ASGO and the Central Florida families living with autism today. Not only will this increase your organization's visibility during the Walk, it's also fun! For additional information or to register, contact ASGO at 407-855-0235 or via e-mail at contact@asgo.org.

ASGO's 2018 Autism Walk & Family Fun Day Vendor Booth Registration Form

Company/Organization Name _____

Contact Name _____ E-Mail _____

Address _____

City _____ State _____ Zip _____

(_____) _____ (_____) _____
Phone Fax

For Profit Registration Fee \$200 Non-Profit Registration Fee \$150
(after 2/5/2018 - \$250) **(after 2/5/2018 - \$175)**

Electricity Fee \$35 Premium Placement Fee \$50

Extra Person Fee (first 2 free) \$10 *(Please note that this includes children & adults)*

Describe kid-friendly activity: _____

(No water or sodas may be passed out at your booth.)

Describe ALL merchandise that you will be selling: _____

**(All items to be sold must be approved by ASGO.
You may not sell any awareness items that ASGO is already selling.)**

Name of the 2 people working the event: _____

Please indicate T-shirt Sizes for 2 Event T-shirts:

___ AS ___ AM ___ AL ___ XL ___ XXL ___ XXXL

Payment:

Check: Please make payable to ASGO Check # _____

Credit Card Visa MasterCard

Credit Card# _____ v-code# _____ Exp. Date ____/____/____

Card Holder Name _____ Signature _____

**Please fax completed registration form to ASGO at 407-855-5129
or mail to ASGO 1650 Sand Lake Road Suite 235 Orlando, FL 32809**